

# 2023년도 인재개발원 기간제근로자(원어민 영어강사) 모집공고

## Adult Teaching Position Starting in JUNE 2023

KHNP (Korea Hydro & Nuclear Power Co., Ltd.) Human Resources Development Institute (KHRDI) is looking for a native English-speaking instructor who can start in [JUNE 2023](#). We are looking for enthusiastic and professional individuals who will join us to develop talented human resources in KHRDI.

### 1. Job Description

- **Position:** Full-time English Instructor
- **Number of Vacancies:** 1
- **Essential Duties**
  - Teaching English: One-on-one classes or group classes with 6-20 adults.
  - Developing tailored curriculums and textbooks in collaboration with other instructors.
  - Providing input on English programs and regularly evaluating student performance.
  - Developing and evaluating English test questionnaires.
  - Active cooperation on business trips and extra activities such as cooperation with local communities
  - Active participation in online training-related classes including preparation, management and recordings. (The ownership of recordings belongs to KHNP and the company will not pay extra compensation for their educational distribution.)

### 2. Qualifications

- Native English speaker residing in Korea
- \* Native English Speaker : A citizen of the following seven English-speaking countries with an E-2 visa or Visa holders with no restrictions on employment.

\* Visa that meets the requirements defined by the Minister Justice of Korea : Australia, Canada, Ireland, New Zealand, United Kingdom, United States or South Africa

○ Holders of a bachelor's degree

### 3. Hiring Processes

○ Step 1: Document screening

○ Step 2: Personal interview & mock lecture

- The mock lecture should last 20 minutes with a topic of your choice.

※ Applicants will be contacted individually for an interview if they successfully pass the initial document screening process.

○ Step 3: Medical check

### 4. How to Apply

○ Send an e-mail with all required documents (see below) by JUNE 7, 2023 (18:00pm KST) to [kimjaehong@khnp.co.kr](mailto:kimjaehong@khnp.co.kr)

○ **Required documents**

- Send with your application e-mail:

1. RESUME [**Attachment 1**]

2. Consent form for Collection and Use of Personal Information [**Attachment 2**]

3. Copy of University diploma with Apostille

- Masking the 'School Name', 'The year for Entrance & Graduate'

4. Copy of First Two Pages of Passport

5. Copy of Alien Registration Card(Front and Back)

6. Recommendation Letters (Received within the last 6 months from job-related individuals with contact information)

7. Copy of Career Certificate(s) - Applicable only to the holder

8. Copy of Teaching Certificate(s) - Applicable only to the holder

- Mandatory Interview Documentation: Alien registration card and Passport

### 5. Working Conditions

○ Period of Employment: June, 2023 – June, 2024 (subject to change)

- Annual Salary: Approx. 46,000,000 KRW
- Working Hours: Monday to Friday, 09:00-18:00 (Lunch Break 12:00-13:00)
- Paid Vacation: Maximum 11 days per year
- Benefits: Severance payment, national pension, national health insurance, industrial accident compensation insurance.
- Work Place: KHNP Human Resources Development Institute  
- 658-91, Haemaji-ro, Seosang-myun, Ulju-gun, Ulsan-si, Korea  
(It takes 30 minutes by car from Haeundae(Busan) area.)

## 6. Blind Recruitment Processes

- Personal information such as name and address stated in the job application will be used only for identification at each screening phase, and it will not be disclosed in the interview.
- When submitting your job application by e-mail, an e-mail address which indicates a name of school or a certain organization is NOT allowed.
- If a school name or family information which may arouse prejudice is stated in the job application, the applicant may have disadvantages in the recruitment.

## 7. Other instructions

- The applicant is fully responsible for any and all disadvantages incurred due to inaccurate or missing information in the job application. In addition, if information in the job application is found to be falsified or not true; the recruitment result and employment contract will be cancelled; the candidate will be restricted from applying for a position at the Company in the future; may face legal punishment in accordance with applicable laws and regulations.
- Please fill out the job application very carefully referring to job application instructions so as to avoid disadvantages due to inaccurate or missing information.
- Please be sure to bring your identification (alien registration card, valid passport) to the interview, otherwise you will not be allowed to have an interview.
- If none of the applicants are determined to be qualified for the position after the

recruitment processes, the Company may decide not to hire anyone.

- Anyone who requests special consideration for a job position, commits irregularities and/or is unlawfully employed for the job position will be subject to legal punishment pursuant to applicable laws and regulations such as the Improper Solicitation and Graft Act. The recruitment result can be nullified or cancelled even after the candidate is appointed.
- Anyone who suffers from disadvantage or damage due to unlawful recruitment will be entitled to remedies in accordance with the remedial procedure of the Company.
- Unlawful recruitment acts can be reported to an online complaints system on the website of the Company.
- If you would like for your submitted documents to be returned (excluding an employee who has signed an employment contract), please fill out and submit Attachment 2 (must be signed by the applicant).
- For further information, please contact our recruiting manager (Email: kimjaehong@khnp.co.kr) at the Training Support Department, KHNP Human Resources Development Institute.

[\[Attachment 1\] RESUME](#)

[\[Attachment 2\] Consent to the collection and use of personal information](#)

[\[Attachment 3\] Request for the return of submitted application documents](#)

[\[Attachment 4\] Job Description](#)